

21 April 2021

**Community Academies Trust**  
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Dear Parents/Guardians,

### Resignation of Headteacher

We are writing to inform you that Mr McKee has made the decision to resign as Headteacher of Budbrooke Primary School and will not return to the school following the Easter holidays.

Mr McKee has issued the following communication which he wishes us to share with parents:

*I hope you are all well. I am writing to inform you that I will not be returning to Budbrooke Primary School after the Easter break. Budbrooke has tremendously supportive parents, fantastic children and committed, dedicated staff. I have no doubt at all that it will continue to go from strength to strength.*

*For the summer term, the school will be led by Mrs Thomas, current Deputy Head Teacher, who is a very strong senior leader who will undoubtedly thrive in this new role. She is supported by a very capable leadership team as well as the rest of the school staff.*

*I wish Budbrooke and you and your families the absolute best for the future.*

*Kind regards,*

*Craig McKee*

We are delighted to let you know that Mrs Thomas, our very capable and popular Deputy Headteacher, will take on the role of Acting Headteacher for the remainder of the Summer Term and until we appoint a new Headteacher. She will be well supported by a strong leadership team, professionals from the Community Academies Trust and our governing body. We are sure that you will offer her your full support as she settles into her new role.

During this interim period our school will continue to progress at pace. We are determined that following a period of national instability our school remains a 'constant', warm, welcoming environment where children develop and thrive. We are also looking forward to reinstating trips and visits, residential, extra-curricular activities and visits from parents to assemblies and other school events, all of which help to make Budbrooke Primary School such a special place.

Recruitment for a new Headteacher begins in earnest during this term and we wish to involve parents and our community fully in this important appointment. Further details will follow once key dates and the process for appointment have been agreed.

**Education is for improving lives and  
for leaving your community and world better than you found it**

We are very confident that Budbrooke Primary School's friendly, hardworking and well-behaved children, our talented staff and supportive community, will attract many excellent candidates for interview and result in the appointment of an excellent new Headteacher.

In the interim, please do not hesitate to contact Edward May (Executive Director - Community Academies Trust) or Liz Appleyard (Chair of Governors) should you have further questions.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'E May', with a large, sweeping flourish at the end.

**Edward May**  
Executive Director  
Community Academies Trust

A handwritten signature in black ink, appearing to read 'Liz Appleyard', with a large, circular flourish at the top.

**Liz Appleyard**  
Chair of Governors  
Budbrooke Primary School