

Over-arching Risk	Assessed risk if no actions taken	Controls in place	Considering controls in place, current risk level assessed by Headteacher	Further key actions to be taken and by when	Assessment agreed by trust ELT and date
Risk that Budbrooke Primary school does not comply with the DfE's Schools Covid-19 Operational Guidance.	Medium	See Key Risk assessments below	Low	-Plans to be shared with staff -Plans to be monitored by SLT	

Key Risks	Assessed risk if no actions taken	Requirement	Controls in place	Considering controls in place, current risk level assessed by Headteacher	Further key actions to be taken and by when
1.Risk that an individual who is unwell with COVID-19 symptoms, or who have someone in their household who is unwell, attends school.	Medium	Must	See Individual risk assessments below	Low	
2.Risk that individuals in school do not practice good respiratory hygiene	Medium	Must	See Individual risk assessments below	Low	
3.Risk that the cleaning regime in school is not in line with DfE guidance	Medium	Must	See Individual risk assessments below	Low	
4.Risk that occupied spaces are not kept well ventilated	Medium	Must	See Individual risk assessments below	Low	
5.Risk that school does not have an Outbreak Management Plan the complies with Public Health Guidance.	High	Should	See Individual risk assessments below	Low	

Key risk 1: Risk that an individual who is unwell with COVID-19 symptoms, or who have someone in their household who is unwell, attends school.				
Sub-risk	Assessed risk if no actions taken	Controls in place (refer to school plan)	Considering controls in place, current assessed risk level	Further key actions to be taken and by when
Children, staff or visitors attend school when they should be self- isolating in line with Public Health England guidance	High	-Budbrooke Operational Plan in place and has been shared with staff and parents. -Anyone experiencing any symptoms, however mild, will not be allowed to attend school	Low	-SLT will send staff or children home if any concerns arise that could compromise the safety of others
Where a potential case of covid-19 is identified in school it is not dealt with in line with DfE guidance	Medium	Budbrooke Operational Plan in place and has been shared with staff and parents.	Low	-SLT will monitor to ensure compliance to the operational plan.
Staff do not carry out voluntary twice weekly Lateral Flow Tests.	Medium	-All staff will be encouraged to test twice weekly -A stock of LFD tests will be maintained by the school and made available to staff All members of staff have received face to face training regarding home testing stressing the importance of this	Low	-Operational Plans to be shared with staff
Staff or pupils with a positive lateral flow device test result do not self-isolate and follow up with a confirmatory PCR test.	Medium	-Guidance and expectations communicated with staff and pupils	Low	-Operational Plans to be shared with staff and parents
Staff, parents or carers do not inform the school if they or household member has a	Medium	-Guidance and expectations communicated with staff and pupils		Operational Plans to be shared with staff and parents

positive test for Covid-19 requiring them to self-isolate				
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Key risk 2: Risk that individuals in school do not practice good respiratory hygiene				
Sub-risk	Assessed risk if no actions taken	Controls in place (refer to school plan)	Considering controls in place, current assessed risk level	Further key actions to be taken and by when
Facilities for 'catch it, bin it, kill it' such as supplies of tissues, bins and bags are not in place	Medium	-Cleaning routines already in place and will continue. -Monitor stock and re-order as required	Low	-Operational Plans to be shared with staff -Operational Plans to be monitored by SLT
Facilities for handwashing/sanitising are not in place	Medium	-Handwashing routines and facilities already in place -Hand sanitation stations in place -Monitor stock and re-order as required	Low	-Operational Plans to be shared with staff -Operational Plans to be monitored by SLT
Pupils, staff and visitors do not make use of provided facilities in line with DfE guidance	High	-Staff to revisit expectations routinely -All visitors receive a pre-visit briefing. -All routines will be actively monitored by members of SLT	Low	-Operational Plans to be shared with staff -Operational Plans to be monitored by SLT

Key risk 3: Risk that the cleaning regime in school is not in line with DfE guidance				
Sub-risk	Assessed risk if no actions taken	Controls in place (refer to school plan)	Considering controls in place, current assessed risk level	Further key actions to be taken and by when
Regular cleaning of surfaces in line with PHE guidance is not in place	Medium	-Cleaning routines already established -Site Manager /Business Manager to agree expectations and support the implementation of the plan -Cleaning company to monitor stock levels and re-order as necessary	Low	-Business Manager to routinely check cleaning.

Key risk 4: Risk that occupied spaces are not kept well ventilated				
Sub-risk	Assessed risk if no actions taken	Controls in place (refer to school plan)	Considering controls in place, current assessed risk level	Further key actions to be taken and by when
School is not kept well ventilated in line with HSE guidance.	Medium	-Staff keep windows open maintaining a good level of ventilation and comfort (temp) -Internal doors remain open where it is safe to do so (safeguarding/ security etc) -Classrooms thoroughly ventilated between lessons (doors and windows open)	Low	-Operational Plans to be shared with staff -Operational Plans to be monitored by SLT
Adults and pupils are not able to wear additional indoor clothing to maintain a comfortable working temperature.	Medium	– Staff and pupils are able to wear additional clothes.	Low	

Key risk 5: Risk that school does not have an Outbreak Management Plan that complies with Public Health Guidance.				
Sub-risk	Assessed risk if no actions taken	Controls in place (refer to school plan)	Considering controls in place, current assessed risk level	Further key actions to be taken and by when
Outbreak Management Plan in line with contingency framework is not in place and several confirmed cases have been reported (15% in a year / 30% in a class)	High	-Existing operational plans that are in line with the DfE Contingency Framework will be reinstated if required	Low	
Outbreak Management Plan does not include possibility of re-introducing “bubbles”	Medium	-The option to reintroduce ‘bubbles’ if deemed necessary	Low	

Resources

Government guidance:

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/schools-covid-19-operational-guidance>

Risk matrix:

		LIKELIHOOD				
		VERY UNLIKELY	UNLIKELY	LIKELY	HIGH LIKELY	ALMOST CERTAIN
SEVERITY	NEGLIGIBLE	LOW	LOW	LOW	LOW	LOW
	MINOR	LOW	LOW	LOW	MEDIUM	MEDIUM
	SERIOUS	LOW	MEDIUM	MEDIUM	MEDIUM	HIGH
	SEVERE	LOW	MEDIUM	MEDIUM	HIGH	HIGH
	VERY SEVERE	MEDIUM	MEDIUM	HIGH	HIGH	HIGH